



## Master's or Doctoral Training

Program category: Training Awards

**Application deadline : October 15, 2015, 4:30pm**

This program aims to support university students seeking to pursue health research training in a master's or doctoral university program. All human health themes are eligible, regardless of the proposed methodology or models.

### Program Managers

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**All documents referred in blue are available on the internet (link) or in the toolbox of the program web page on the FRQS website.**

### ELIGIBILITY REQUIREMENTS

#### Eligible applicants

- Applicants with an undergraduate or master's degree

Health professionals with a valid licence to practice in Québec should apply to one of the following award programs:

- Master's and Doctoral Training for Applicants With a Professional Degree in human health (see program description)
- Professional Postgraduate Training in Research (Fellowship) (see program description)
- Canadian citizens or permanent residents domiciled in Québec (as defined in the [Common General Rules](#), art. 2.1)

This status must remain in effect for the duration of the award.

#### Terms and regulations

- Must be enrolled in a full-time master's or doctoral program as of **September 30, 2016**.

Master's awards are intended for applicants who have been enrolled in a master's research program, for **one year or less** as of April 30, 2016.



Ph.D. awards are intended for applicants who have been enrolled in a doctoral research program for **three years or less** as of April 30, 2016

Students who enroll directly in a doctoral research program after their bachelor's degree must first apply to the master's research program if they are eligible.

The number of enrolment years is calculated from the first application date to a master's or a doctoral program.

Students who suspended their master's or doctoral studies to take parental leave may defer their eligibility period for up to one year.

If an applicant is a handicapped person in accordance with the *Act ensuring handicapped persons their rights for academic, professional and social integration* (L.R.C. chapter E-20-1), the rules pertaining to program registration do not apply. The duration of the award remains 2 years at the master's and 3 years at the Ph.D. level.

Applicants enrolling in a post-master's qualification program in France (Diplôme d'études approfondies, D.E.A. or the equivalent) must apply for master's award.

- **Master's award eligibility:** At the time of applying, the applicant must have earned a grade point average of B+, or the equivalent, in a university undergraduate program.

Only the grades for the degree on which the applicant's admission to the master's or Ph.D. program is based will be considered.

- Submit a health research project which represents at least 40% of all the credits of the designated program and be supervised by an independent researcher (as defined in the [Common General Rules](#), Annex 1c).

#### Basic research ethics training

Basic research ethics training is compulsory for all FRQS awardees conducting research projects that involve human subjects.

Research that involves human subjects includes work on :

- living human subjects
- cadavers, human remains, tissues, biological fluids, gametes, embryos or fetuses, cells or genetic materials
- personal information from files that enables a person to be identified.

Awardees must therefore successfully complete levels 1 and 3 of the [Online Tutorial in Research Ethics](#) developed by the Ministère de la Santé et des Services sociaux.

This training must be completed in the year following the receipt of a confirmation from the FRQS that the award was granted.

The FRQS encourages awardees to follow a one-credit research ethics training course in addition to the compulsory basic research ethics training, whenever possible.



## REQUIRED DOCUMENTS

### By October 15, 2015, 4:30 pm

Documents sent via mail or e-mail will not be accepted.

Letters of recommendation will not be accepted

Transmission via the FRQS Web site only

#### Applicants

- **Canadian Common CV, Funding CV** version, for the FRQS (updated);
- Detailed contributions (attachment required through the FRQS **Electronic Portfolio** on the Canadian Common CV page) , consult the document entitled **Guidelines for the CV attachment** in the Toolbox
- Electronic application form (**e-forms**) : *Bourses de formation*
- Form to calculate the number of training program sessions (*calcul du nombre de sessions aux programmes de formation*) available with the training awards form (*Bourses de formation*) and in the toolbox
- Official academic transcripts for all university courses taken, whether completed or not  
  
For transcripts from institutions located outside North America, the applicant must include a note explaining the institution's marking system
- Copies of all awards, honours and distinction notices, including FRQS awards
- Acknowledgements from publishers for articles submitted and accepted for publication.
- Copy of a valid Quebec health insurance card
- Copy of the applicant's permanent resident card or proof of its request (if applicable)
- Copy of the applicant's "certificat de sélection du Québec" (if applicable)

#### Research supervisor (and co-supervisors, if applicable)

- **Canadian Common CV, Funding CV** version, for the FRQS (updated);
- Detailed contributions (attachment required through the FRQS **Electronic Portfolio** on the Canadian Common CV page) , consult the document entitled **Guidelines for the CV attachment** in the Toolbox
- Supervisor's electronic form (**e-forms**)

### After October 15, 2015

E-mail transmission (PDF documents only)

The e-mail transmission date will attest to the date on which the documents were submitted

#### Applicants

- Copy of the applicant's permanent resident card or proof of its request, if applicable and if not included with the application



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| <b>Application update</b>                | <p>Articles in journals with peer-review committees may be updated until <b>November 30, 2015</b>.</p> <ul style="list-style-type: none"> <li>• Include confirmations from publishers regarding articles submitted or accepted for publication.</li> <li>• All of the documents must be sent in a single PDF file to the program officer. The file name must include the applicant's name and application number.</li> </ul> |
| <b>Confirmation</b>                      | <p>Applicant will receive e-mail confirmation of receipt of their application and eligibility, by the end of November.</p>   |
| <b>At the starting date of the award</b> | <p>When the award comes into effect, the awardee must submit:</p> <ul style="list-style-type: none"> <li>• An official proof of registration from the office of the registrar (proof of registration will also be required upon request from the program manager thereafter).</li> </ul>   |

## TRAINING LOCATION

|                                    |   |
|------------------------------------|---|
| <b>Choice of training location</b> | <p>Applicants must be enrolled as full-time students in a master's or doctoral program in a recognized Canadian or foreign university.</p> <p>Awardees must complete their research training in the physical location of the host institution. Distance learning is not allowed..</p> |
| <b>Change of training location</b> | <p>Awardees who wish to change research project, supervisor, program or training institution must submit the FRQS modification request form (see <a href="#">Toolbox</a>, in French only) and the required documents in a single PDF file to the program officer via e-mail.</p>      |

## DURATION OF THE AWARD

|                                |   |
|--------------------------------|---|
| <b>Effective starting date</b> | <p>Between <b>May 1 and October 31, 2016</b></p>  |
| <b>Master's award</b>          | <p><b>2 years or until the completion of the awardee's master's studies</b>, whichever the earliest</p> <ul style="list-style-type: none"> <li>• Applicants may use the remaining term of their master's award towards to begin a doctoral program.</li> </ul>  |
| <b>Doctoral award</b>          | <p><b>3 years or until the completion of the awardee's doctoral studies</b>, whichever the earliest, if the awardee was registered in the doctoral program for <b>2 years or less</b> on April 30, 2016</p> <p><b>2 years or until the completion of the awardee's doctoral studies</b>, whichever the earliest, if the awardee was registered in the doctoral program for <b>3 years or less</b> on April 30, 2016</p> <ul style="list-style-type: none"> <li>• Applicants undertaking doctoral studies immediately after a bachelor's degree must first apply to the master's competition, provided they are eligible.</li> </ul> |



|                       |   |
|-----------------------|---|
| <b>Parental leave</b> | <p>Awardees are entitled to a maximum of <b>6 months</b> of paid parental leave (maternity, paternity or adoption), in which case the duration of the award will be extended by a maximum of 6 months. If both parents are awardees, only one is entitled to paid parental leave.</p> <p>An applicant who wishes to take parental leave must have held the award for at least 4 months, unless he or she is already receiving an award from the FRQS.</p> <p>Awardees must notify the FRQS by e-mail of their intention to take parental leave and include an attestation from the research supervisor confirming the suspension.</p> <p>The paternity leave cannot begin before the first week of the child's birth. The awardee must attach a copy of the birth certificate to his application.</p> |
| <b>Sick leave</b>     | <p>In case of serious illness, the awardee may defer the award (his or her own or the illness of a close family member) upon the presentation of a medical certificate that includes the exact duration of the leave prescribed by the physician. Payments will be suspended during the sick leave period.</p>  |

## AMOUNT OF THE AWARD

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|-----------------------------------|--|
| <b>Master's award</b>             | <p><b>\$15,000/year</b></p> <p>Awardees who pursue on to doctoral studies without having used all the funds from their master's award may transfer the remaining instalments to their doctoral studies.</p>  |
| <b>Doctorat</b>                   | <p><b>\$20,000/year</b></p>  |
| <b>Administration</b>             | <p>The award will be paid to the applicant by instalments sent to the address of his or her institution.</p>   |
| <b>Income Tax</b>                 | <p>The awardee is responsible for paying the income tax due on the amounts received from the FRQS. The FRQS does not make any deductions on the amounts disbursed during the tax year.</p> <p>The payment date determines the year in which the awardee must declare the amounts received as income for personal tax calculations.</p> <p>Revenue Canada's T4A form and Revenue Québec's <i>Relevé 1</i> will be sent to the awardee's mailing address (the one specified in the module My funding (<i>Gérer mon financement</i>) in the FRQS Electronic Portfolio) in February of the year following the tax year.</p> <p>The details provided in this program are for information purposes only. The FRQS is not responsible for the validity of any income tax information.</p> |
| <b>Parental leave</b>             | <p>See the section <b>Duration of the award</b></p>  |
| <b>Indirect costs of research</b> | <p>This program does not benefit from the amount paid out by FRQS to cover indirect costs of research of the institutions.</p>   |



## OTHER SOURCES OF FUNDING

|                             |  |
|-----------------------------|--|
| <b>Authorized paid work</b> | Awardees may accept a teaching load of <b>45 hours per session</b> or a position that does not involve more than <b>225 hours of remunerated work per session</b> , provided the research supervisor is in agreement and that the work does not interfere with their research activities.  |
| <b>Additional funding</b>   | An awardee may accept additional funds from the institution or his/her research supervisor.  |
| <b>Concurrent funding</b>   | Holding several scholarships is not allowed. Applicants who obtained an award from another public agency or a foundation recognized by the FRQS must notify the FRQS and decline the FRQS funding as soon as the award is offered. However, if the amount of the other award is lower than the FRQS' one, the awardee is eligible to receive the difference.   |
| <b>Research internship</b>  | <p>Cumulative funding of an FRQS training award and a research internship from another organization is permitted under certain conditions.</p> <p>For internships in the amount of \$5,000 or less, applicants must advise the FRQS prior to the start date of the internship.</p> <p>For internships in the amount of \$5,000 or more, candidates must request, prior to the start date of the internship, FRQS authorization to 1) cumulate the amounts of the training award and the internship or 2) defer FRQS award for a period equal to the duration of the internship or a maximum of 6 months.</p> |

## EVALUATION

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|-----------------|---|
| <b>Process</b>  | All applications are reviewed by committees of experts representing various disciplines and institutions.   |
| <b>Criteria</b> | <p><b>Academic record</b></p> <ul style="list-style-type: none"> <li>• Excellence of academic record</li> <li>• Awards</li> <li>• Honours</li> <li>• Distinctions</li> </ul> <p><b>Skills and experience</b></p> <ul style="list-style-type: none"> <li>• Lectures and presentations</li> <li>• Publications</li> <li>• Research projects and research training programs</li> </ul> |



#### Research project

- Clarity and conciseness of the research topic
- Clarity and consistency between the hypotheses and objectives
- Relevance of the methods and analyses
- Feasibility
- Originality of the project and contribution to the advancement of knowledge

#### Training environment

- Justification of the applicant's choice
- Quality of supervisor's publication record as it pertains to student training

The weighting of the evaluation criteria and sub-criteria is detailed in the [evaluation grids](#).

## APPLICANT'S AGREEMENT

By submitting an application, the applicant must:

- Comply with the obligations outlined in the [Common General Rules](#) of the three Fonds and in the [Policy Regarding Open Access to Published Research Outputs](#) as well as with the conditions and requirements outlined in the online program description.
- Comply with the ethics and integrity standards outlined in the FRQS document [Standards en éthique de la recherche et d'intégrité scientifique](#) and in the [Policy for the Responsible Conduct of Research](#) of the Fonds de recherche du Québec.
- Authorize the FRQS to retain and use the personal and scientific information included in the application documents, in keeping with the terms outlined in the document [Accès aux documents et protection des renseignements personnels](#) and provided that the people who are granted access to the information respect its confidentiality.

## SUPERVISOR'S AND CO-SUPERVISOR'S AGREEMENT

The supervisor and co-supervisor must:

- Oversee the awardee's work and provide the awardee with the material and financial means necessary to carry out the research project.
- Comply with the ethics and integrity standards outlined in the FRQS document [Standards en éthique de la recherche et d'intégrité scientifique](#) and in the [Policy for the Responsible Conduct of Research](#) of the Fonds de recherche du Québec.



Québec.

- Ensure that the awardee also complies with them.

### IMPORTANT MODIFICATIONS SINCE THE LAST COMPETITION

- Deadline (4:30 pm)
- Eligibility requirements
- Required documents
- Training location
- Other sources of funding
- Applicant's agreement and supervisor's and co-supervisor's agreement

### AWARDS OFFERED IN PARTNERSHIP

The FRQS offers a number of awards in collaboration with partners. The amounts of funding provided by the FRQS and the as well as other funding conditions (i.e. funding period and renewal option) may vary according to the agreements in effect.

Eligible applicants are selected through a three-step process:

1. Applicants must select by priority order, one or more partners whose research areas are in line with the themes of the application in order of preference (see section **Partenariats** [partnerships] on the form).
2. The FRQS will send the partners a list of applications. The partners will assess the relevance of the applications based on their interests and research priorities.
3. The applications will be assessed by a committee of experts or peers. Applications that obtain a score of at least 70% for scientific excellence and which are relevant to the work of one or more partners may be offered partnership funding.

Like all other FRQS awards, the partnership awards are attributed based on merit following a scientific evaluation by a committee of experts or peers.

**Alzheimer's disease**  
(Ph.D. only)

**Alzheimer Society of Canada**

Applicant must also submit an application to the Alzheimer Society of Canada.

**Cardiovascular and cerebrovascular health**  
(Ph.D. only)

**Heart and Stroke Foundation of Québec**

Priority will be given to applicants collaborating with a new researcher currently funded by the Heart and Stroke Foundation.

**Crohn's disease and ulcerative colitis**  
(Ph.D. only)

**Crohn's and Colitis Canada (CCC)**

**Early childhood**

**Foundation of Stars**





**2016-2017 Programs  
Program description**

|                             |   |
|-----------------------------|---|
| <b>diseases (diagnosis)</b> | Training awards in pediatric research, primarily in the area of early childhood diseases diagnosis. |
|-----------------------------|---|



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|-------------------------------------|---|
| <b>Hypertension</b><br>(Ph.D. only) | <b>Société québécoise d'hypertension artérielle (SQHA) - Jacques de Champlain Award</b><br>The Jacques de Champlain Award in cardiovascular health and hypertension areas includes a research support supplement.   |
| <b>Infectious diseases and AIDS</b> | <b>Ministère de la Santé et des Services sociaux – Service de lutte contre les infections transmissibles sexuellement et par le sang (SLITSS)</b>   |
| <b>Macular Degeneration</b>         | <b>Fondation Antoine-Turmel</b><br>Priority will be given to doctoral and postdoctoral training awards as well as career awards (Junior 1).   |
| <b>Multiple Sclerosis</b>           | <b>Multiple Sclerosis Society of Canada</b><br>Applicant must also submit an application to the Multiple Sclerosis Society of Canada.   |
| <b>Osteoporosis</b>                 | <b>Fondation Antoine-Turmel</b><br>Priority will be given to doctoral and postdoctoral training awards as well as career awards (Junior 1).   |
| <b>Optimal drug use</b>             | <b>Institut national d'excellence en santé et en services sociaux (INESSS)</b><br>The research theme of these training awards is medication: pharmacology, pharmacoepidemiology, clinical pharmacology, and evaluative research on drug use.  |
| <b>Parkinson's disease</b>          | <b>Parkinson Society of Québec</b>  |
| <b>Parkinson's disease</b>          | <b>Parkinson Society of Canada</b><br>Applicant must also submit an application to the Parkinson Society of Canada.   |
| <b>Patient-Oriented Research</b>    | <b>Quebec SUPPORT Unit (Strategy for Patient-Oriented Research)</b><br>Training Awards in the field of patient-oriented research, which includes: facilitating access to clinical and administrative data, their matching and analysis, research methods in real context, research with mixed methods, research on health systems and social services and the application of knowledge as well as the involvement of the patients and the public in the research process. Primary-care services and integration of the care and services paths are priority themes. |
| <b>Suicide</b>                      | <b>Réseau québécois sur le suicide, les troubles de l'humeur et les troubles associés (RQSHA)</b>   |
| <b>Traumatology</b><br>(Ph.D. only) | <b>Traumatology Research Consortium</b> <ul style="list-style-type: none"> <li>• Ministère de la Santé et des Services sociaux (MSSS)</li> <li>• Société de l'assurance automobile du Québec (SAAQ)</li> <li>• Provincial Rehabilitation Research Network (REPAR)</li> <li>• Comité directeur pour la recherche en traumatologie (formely AERDPQ – AQESSS)</li> </ul>   |