



## Professional Postgraduate Training in Research (*Fellowship*)

Program category: Training Awards

**Application deadline : October 15, 2015, 4:30pm**

This program is open to human health care professionals with a professional degree who wish to undertake research training in order to prepare for parallel careers as clinicians and research investigators.

**Program Manager**

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**All documents referred in blue are available on the internet (link) or in the toolbox of the program web page on the FRQS website.**

### ELIGIBILITY REQUIREMENTS

#### Eligible applicants

- Applicants with a professional university degree in healthcare and a valid license to practice in Québec.

Professionals interested in enrolling in a Master's or doctoral program must apply to the program entitled [Master's or Doctoral Training for Applicants with a Professional Degree in human health](#).

Applicants with both a professional degree and a doctoral degree (Ph.D.) who are interested in pursuing research training must apply to the [Postdoctoral Training program](#).

- Canadian citizens or permanent residents, domiciled in Québec (as defined in the [Common General Rules](#), art. 2.1)

This status must remain in effect for the duration of the award.

**Not eligible:** Those who hold an academic position, unless they take unpaid leave for the duration of the training award. An official letter confirming their employment status for the period and stating that they will resume their position once the training is completed should be provided by the employer.

#### Terms and conditions

- Must devote at least 75% of his/her time to the research project.
- Must be supervised by an independent investigator (as defined in the [Common General Rules](#), Annex 1c).



**Basic research ethics training**

Basic research ethics training is compulsory for all FRQS awardees conducting research projects that involve human subjects.

Research that involves human subjects includes work on :

- living human subjects
- cadavers, human remains, tissues, biological fluids, gametes, embryos or fetuses, cells or genetic materials
- personal information from files that enables a person to be identified.

Awardees must therefore successfully complete levels 1 and 3 of the [Online Tutorial in Research Ethics](#) developed by the Ministère de la Santé et des Services sociaux.

This training must be completed in the year following the receipt of a confirmation from the FRQS that the award was granted.

The FRQS encourages awardees to follow a one-credit research ethics training course in addition to the compulsory basic research ethics training, whenever possible.

**REQUIRED DOCUMENTS**

**Before October 15, 2015, 4:30 pm**

**Documents sent via mail or e-mail will not be accepted**

**Letters of recommendation will not be accepted**

**Transmission via the FRQS Web site only**

**Applicants**

- **Canadian Common CV , Funding CV** version, for the FRQS (updated);
- Detailed contributions (attachment required through the FRQS **Electronic Portfolio** on the **Canadian Common CV** page) , consult the **Guidelines for the CV attachment** available in the toolbox
- Electronic application form (**e-forms**) : *Bourses de formation*
- Official doctoral transcripts (except renewal applications)
- Copies of all award, honours and distinction notices, including FRQS awards
- Acknowledgements from publishers for articles that are submitted or accepted for publication
- Copy of a valid Québec health insurance card
- Copy of the applicant's permanent resident card or proof of its request (if applicable)
- Copy of the applicant's *Certificat de selection du Québec*, if applicable

**Research supervisor (and co-supervisor, if applicable)**

- **Canadian Common CV , Funding CV** version, for the FRQS (updated);
- Detailed contributions (attachment required through the FRQS **Electronic Portfolio** on the **Canadian Common CV** page) , consult the **Guidelines for the CV attachment** available in the toolbox
- Supervisor's electronic form (**e-forms**)



<p><b>After October 15, 2015</b> E-mail transmission (PDF documents only) The e-mail transmission date will attest to the date on which the documents were submitted.</p>	
<b>Applicants</b>	<ul style="list-style-type: none"> <li>• Copy of the applicant's permanent resident card or proof of its request, if applicable <b>(and if not included with the application)</b></li> </ul>
<b>Application update</b>	<p>Articles in journals with peer-review committees may be updated until <b>November 30, 2015</b>.</p> <ul style="list-style-type: none"> <li>• Please include confirmation from publishers regarding articles submitted or accepted for publication.</li> <li>• All documents must be sent in a single PDF file to the program officer. The name of the PDF file must include the applicant's name and application number.</li> </ul>
<b>Confirmation</b>	Applicant will receive e-mail confirmation of receipt of application in November.
<b>At the starting date of the award</b>	<p>When the award comes into effect, the awardee must submit (via e-mail, in PDF format)</p> <ul style="list-style-type: none"> <li>• Proof of membership to a professional corporation certifying that the applicant will be entitled to practice in Québec (and annually thereafter).</li> <li>• A written confirmation of the beginning of your project from your research supervisor (and annually thereafter).</li> </ul>

## TRAINING LOCATION

<b>Choice of training location</b>	<p>Must be an internationally-recognized training environment</p> <p>Awardees must complete their research training in the physical location of the host institution. Distance learning is not allowed.</p>
<b>Change of training location</b>	Award recipients who wish to change research project, supervisor, program or training institution must apply to do so by submitting the request form (see <a href="#">Required Forms</a> , in French) and required documents in a single PDF file to the program officer via e-mail.

## DURATION OF THE FELLOWSHIP

<b>Effective starting date</b>	Between <b>May 1<sup>st</sup></b> and <b>October 31, 2016</b>
<b>Duration</b>	<b>2 years</b> and possibly <b>3 years</b> , conditional upon the assessment of a renewal application.



<b>Parental leave</b>	<p>Awardees are entitled to a maximum of <b>6 months</b> of paid parental leave (maternity, paternity or adoption), in which case the duration of the award will be extended by a maximum of 6 months. If both parents are awardees, only one of them is entitled to paid parental leave.</p> <p>An applicant who wishes to take parental leave must have held the award for at least 4 months, unless he or she is already receiving an award from the FRQS.</p> <p>Awardees must give the FRQS a notice by e-mail of their intention to take parental leave, accompanied by a statement from their research supervisor confirming that their training is being suspended for those months.</p> <p>The paternity leave cannot begin before the first week of the child's birth. The awardee must attach a copy of the birth certificate to his application.</p>
<b>Sick leave</b>	<p>The awardee may defer the award in case of serious illness (his or her own or the illness of a close family member) upon presentation of a medical certificate that includes the precise length of leave prescribed by the physician. The recipient must inform the FRQS via e-mail of his/her intention to postpone the award. Payments will be suspended during that period.</p>

## AMOUNT OF THE FELLOWSHIP

<b>Amount</b>	<p><b>\$25,024 - \$39,323/year</b>, depending on the year the professional degree was earned.</p> <p>Awards granted for internships out of Canada are adjusted upwards of an amount of \$15,000.</p>
<b>Administration</b>	<p>The award will be paid to the applicant by installments sent to the address of his or her institution.</p>
<b>Income Tax</b>	<p>The awardee is responsible for paying the income tax due on amounts received from the FRQS. No taxes are withheld at source by the FRQS on amounts disbursed during the tax year in question.</p> <p>The date the amount is granted determines the year in which the awardee must declare the amounts received as income for personal tax calculations.</p> <p>Revenue Canada's T4A form and Revenue Québec's form 1 are sent to the awardee's mailing address (the one shown in the module My funding (Gérer mon financement) in the FRQS Electronic Portfolio) in February of the following year of taxation.</p> <p>The details provided in this form are for information purposes only. The FRQS is not responsible for the validity of the information given about income tax.</p>
<b>Parental leave</b>	<p>See the section <b>Duration of the fellowship</b></p>
<b>Indirect costs of research</b>	<p>This program does not benefit from the amount paid out by FRQS to cover indirect costs of research of the institutions.</p>



## OTHER SOURCES OF FUNDING

<b>Authorized paid work</b>	A Fellow may supplement his/her income through professional activities, provided that he/she devotes at least 75% of his/her time to research or research training and that the source of the income is not a FRQS grant.
<b>Institution or supervisor</b>	The Fellow may accept additional funding from the institution or his/her research supervisor.
<b>Concurrent funding</b>	Holding several scholarships is not allowed. Applicants who obtained an award from another public agency or a foundation recognized by the FRQS must notify the FRQS and decline the FRQS funding as soon as the award is offered. However, if the amount of the other award is lower than the FRQS' one, the awardee is eligible to receive the difference.
<b>Research internship</b>	Cumulative funding of an FRQS training award and a research internship from another organization is permitted under certain conditions. For internships in the amount of \$5,000 or less, applicants must advise the FRQS prior to the start date of the internship.  For internships in the amount of \$5,000 or more, candidates must request, prior to the start date of the internship, FRQS authorization to 1) cumulate the amounts of the training award and the internship or 2) defer FRQS award for a period equal to the duration of the internship or a maximum of 6 months.
<b>Travel expenses</b>	The travel expenses (one return economy airline ticket) of researchers carrying out their projects in institutions located outside Québec may be reimbursed upon the presentation of supporting documents.

## EVALUATION

<b>Process</b>	All applications are reviewed by committees of experts representing various health research disciplines and methodologies.
<b>Criteria First application</b>	<p><b>Academic record</b></p> <ul style="list-style-type: none"> <li>• Awards</li> <li>• Honours</li> <li>• Distinctions</li> </ul> <p><b>Aptitudes and experience</b></p> <ul style="list-style-type: none"> <li>• Lectures and presentations</li> <li>• Publications</li> </ul> <p><b>Research project</b></p> <ul style="list-style-type: none"> <li>• Clarity and conciseness of the research topic</li> <li>• Clarity and consistency between hypotheses and objectives</li> <li>• Relevance of the methods and analyses</li> </ul>



- Feasibility
- Originality of the project and contribution to the advancement of knowledge

**Training environment**

- Justification of the candidate's choice
- Quality of supervisor's publication record related to student training

The weighting of the evaluation criteria and sub-criteria is detailed in the [evaluation grids](#).

**Criteria**

**Renewal application**

**Research project's state of advancement since the start of postdoctoral training**

- Level of completion of the project in view of the methodology
- Justification for renewal and potential for successful outcome
- Research supervisor's evaluation

**Achievements since the start of postdoctoral training**

- Lectures and presentations
- Publications
- The weighting of the evaluation criteria and sub-criteria is detailed in the [evaluation grids](#).

**APPLICANT'S AGREEMENT**

In submitting an application, the applicant must:

- Comply with the obligations outlined in the [Common General Rules](#) of the three Fonds and in the [Policy regarding open access to published research outputs](#) as well as with the conditions and requirements outlined in the online program description.
- Comply with the ethics and integrity standards outlined in the FRQS document [Standards en éthique de la recherche et d'intégrité scientifique](#) and in the [Policy for the Responsible Conduct of Research](#) of the Fonds de recherche du Québec.
- Authorize the FRQS to retain and use the personal and scientific information included in the application documents, in keeping with the terms outlined in the document [Accès aux documents et protection des renseignements personnels](#) and provided that the people who are granted access to the information respect its confidentiality.



## SUPERVISOR'S AND CO-SUPERVISOR'S AGREEMENT

### Approval

The supervisor and co-supervisor must:

- Oversee the awardee's work and provide the awardee with the material and financial means necessary to carry out the research project.
- Comply with the ethics and integrity standards outlined in the FRQS document [Standards en éthique de la recherche et d'intégrité scientifique](#) and in the [Policy for the Responsible Conduct of Research](#) of the Fonds de recherche du Québec.
- Ensure that the awardee also complies with them.

## IMPORTANT MODIFICATIONS SINCE THE LAST COMPETITION

- Deadline (4:30pm)
- Eligibility requirements
- Required documents
- Training location
- Other sources of funding
- Applicant's agreement and Supervisor's and co-supervisor's agreement

## AWARDS IN PARTNERSHIP

The FRQS offers a number of awards in collaboration with partners. The amounts of funding provided by the FRQS and the partner as well as other funding conditions (i.e. funding period and renewal option) may vary according to the agreements in effect.

Eligible applicants are selected through a three-step process:

1. Applicants must select partners, by priority order, one or more whose research are in line with the themes of the application in order of preference (see section **Partenariats** [partnerships] on the form).
2. The FRQS will send the partners a list of applications. The partners will assess the relevance of the applications based on their interests and research priorities.
3. The applications will be assessed by a committee of experts or peers. Applications that obtain a score of at least 70% for scientific excellence and which are relevant to the work of one or more partners may be offered partnership funding.

Like all other FRQS awards, the partnership awards are attributed based on merit following a scientific assessment by a committee of experts or peers.

### Aging

#### **Quebec Network for Research in Aging (RQRV)**

Professional Postgraduate Training in Research (Fellowships) in the field of aging for applicants who will be carrying out their work at the National Institute on Aging (NIA) of the National Institutes of Health (USA), or an affiliated centre, or an NIA-funded



	extramural laboratory. This award includes a \$10,000\$ research support supplement.
<b>Alzheimer's disease</b>	<b>Alzheimer Society of Canada</b> Applicant must also submit an application to the Alzheimer Society of Canada.
<b>Child Health</b>	<b>Canadian Child Health Clinician Scientist Program (CCHCSP)</b> Applicants must also apply to the CCHCSP.
<b>Crohn's Disease and Ulcerative Colitis</b>	<b>Crohn's and Colite Canada (CCC)</b>
<b>Early childhood diseases (diagnosis)</b>	<b>Foundation of Stars</b> Training awards in pediatric research, primarily in the area of early childhood diseases diagnosis
<b>Hypertension</b>	<b>Société québécoise d'hypertension artérielle (SQHA) - Jacques de Champlain Award</b> The Jacques de Champlain Award in cardiovascular health and hypertension areas includes a research support supplement.
<b>Kidney Health</b>	<b>The Kidney Foundation of Canada - KRESCENT Research Program (Kidney Research Scientist Core Education and National Training)</b> <b>Canadian Society of Nephrology</b> The applicant must also submit an application to the KRESCENT Program.
<b>Macular Degeneration</b>	<b>Fondation Antoine-Turmel</b> Priority will be given to doctoral and postdoctoral training awards as well as career awards (Junior 1).
<b>Multiple Sclerosis</b>	<b>Multiple Sclerosis Society of Canada</b> Applicant must also submit an application to the Multiple Sclerosis Society of Canada. Only physicians are eligible.
<b>Osteoporosis</b>	<b>Fondation Antoine-Turmel</b> Priority will be given to doctoral and postdoctoral training awards as well as career awards (Junior 1).
<b>Optimal Drug Use</b>	<b>Institut national d'excellence en santé et en services sociaux (INESSS)</b> The research theme of these training awards is medication: pharmacology, pharmacoepidemiology, clinical pharmacology, and evaluative research on drug use.
<b>Parkinson's Disease</b>	<b>Parkinson Society Quebec</b>
<b>Parkinson's Disease</b>	<b>Parkinson Society Canada</b> Applicant must also submit an application to the Parkinson Society of Canada.



**Patient-Oriented  
Research**

**Quebec SUPPORT Unit (Strategy for patient-Oriented Research)**

Training Awards in the field of patient-oriented research, which includes: facilitating access to clinical and administrative data, their matching and analysis, research methods in real context, research with mixed methods, research on health systems and social services and the application of knowledge as well as the involvement of the patients and the public in the research process. Primary-care services and integration of the care and services paths are priority themes.

**Suicide**

**Réseau québécois sur le suicide, les troubles de l'humeur et les troubles associés (RQSHA)**