



## Master's or Doctoral Training for Applicants with a Professional Degree

Program category: Training Awards

**Application deadline : October 15, 2014**

This program aims to support university students seeking to pursue health research training in a master's or doctoral university program. All human health themes are eligible, regardless of the proposed methodology or models.

### Program Managers

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All documents referred in blue are available on the internet (link) or in the toolbox of the program web page on the FRQS website.

### ELIGIBILITY REQUIREMENTS

#### Eligible applicants

- Applicants with a professional university degree in a human health sciences discipline and a valid license to practice in Québec
- Resident physicians (recognized by the *Collège des Médecins du Québec*) wishing to interrupt clinical training to undertake research training  
Health professionals without a valid license to practice in Québec should apply to the master's or doctoral training program (see the program description).
- Canadian citizens or permanent residents domiciled in Québec (as defined in the [Common Rules and Regulations](#), art. 2.1), when the award comes into effect, or by **June 30, 2015**

This status must remain in effect for the duration of the award.

**Not eligible:** Those who hold an academic position, unless they take unpaid leave for the duration of the training award. An official letter confirming their employment status for the period and stating that they will resume their position once the training is completed should be provided by the employer.

#### Terms and conditions

- Must be enrolled in a full-time master's or doctoral program, in a Québec university, as of **September 30, 2015**.

An applicant may enroll at a **university in Canada or another country** if he or she



is able to demonstrate the advantage of doing so.

Master's awards are intended for applicants who have been enrolled in a master's research program, for **one year or less** as of April 30, 2015.

Ph.D. awards are intended for applicants who have been enrolled in a doctoral research program for **three years or less** as of April 30, 2015.

Students who enroll directly in a doctoral research program after their bachelor's degree must first apply to the master's research program if they are eligible.

The number of enrolment years is calculated based on the date on which the applicant registered for a master's or doctoral program, according to the award sought by the applicant.

Students who suspended their master's or doctoral studies to take parental leave may defer their eligibility period for up to one year.

If an applicant is a handicapped person in accordance with the *Act ensuring handicapped persons their rights for academic, professional and social integration* (L.R.C. chapter E-20-1), the rules pertaining to program registration do not apply. The duration of the award remains 2 years at the master's and 3 years at the Ph.D. level.

- Must submit a health research project which represents at least 40% of all the credits of the designated program and be supervised by an independent researcher (as defined in the [Common Rules and Regulations](#), Annex 1c).
- Must devote at least 75% of his/her time to research and training activities.

#### Basic research ethics training

Basic research ethics training is compulsory for all FRQS awardees conducting research projects that involve human subjects.

Research that involves human subjects includes work on :

- living human subjects
- cadavers, human remains, tissues, biological fluids, gametes, embryos or fetuses, cells or genetic materials
- personal information from files that enables a person to be identified.

Awardees must therefore successfully complete levels 1 and 3 of the [On-line Tutorial in Research Ethics](#) developed by the Ministère de la Santé et des Services sociaux.

This training must be completed in the year following the receipt of a confirmation from the FRQS that the award was granted.

The FRQS encourages awardees to follow a one-credit research ethics training course in addition to the compulsory basic research ethics training, whenever possible.



## REQUIRED DOCUMENTS

### By October 15, 2014

Documents sent via mail or e-mail will not be accepted.

Letters of recommendation will not be accepted

Transmission via the FRQS Web site only

#### Applicants

- **Canadian Common CV, Funding CV version**, for the FRQS (updated);
- Detailed contributions (attachment required through the FRQS portal on the Canadian Common CV page), see **Step 7** in the in the **Online application procedure**;
- Electronic application form (**e-forms**) : *Bourses de formation*
- Form to calculate the number of training program sessions (*calcul du nombre de sessions aux programmes de formation*) available with the training awards form (*Bourses de formation*)
- Official academic transcripts for all university courses taken, whether completed or not  
  
For transcripts from institutions located outside North America, the applicant must include a note explaining the institution's marking system
- Copies of all awards, honours and distinction notices, including FRQS awards
- Acknowledgements from publishers for articles submitted or accepted for publication.
- Copy of the applicant's permanent resident card (if applicable)

#### Research supervisors (and co-supervisors, if applicable)

- **Canadian Common CV, Funding CV version**, for the FRQS (updated);
- Detailed contributions (attachment required through the FRQS portal on the Canadian Common CV page), see **Step 7** in the in the **Online application procedure**;
- Supervisor's electronic form (**e-forms**)

### After October 15, 2014

E-mail transmission (PDF documents only)

The e-mail transmission date will attest to the date on which the documents were submitted

#### Applicants

- Proof of membership to a professional corporation and proof of license to practice in Québec, at the start of the award or by **June 30, 2015, and then for each subsequent year for the duration of the award.**  
  
For professions that issue licenses in October (e.g. pharmacists and physical therapists), applicants must advise the FRQS prior to June 30, 2015, in a letter co-signed by the research supervisor.
- Copy of the applicant's permanent resident card, if applicable and if not included with the application



<b>Application update</b>	<p>Articles in journals with peer-review committees may be updated until <b>November 30, 2014</b>.</p> <ul style="list-style-type: none"> <li>• Please include confirmation from publishers regarding articles submitted or accepted for publication.</li> <li>• Don't forget to submit all of your e-documents in a single PDF file to the program officer that includes the applicant's name and application number.</li> </ul>
<b>Confirmation</b>	<p>Applicant will receive e-mail confirmation of receipt of application, including notice of eligibility, by the end of November.</p>
<b>At the starting date of the award</b>	<p>When the award comes into effect, the awardee must submit:</p> <ul style="list-style-type: none"> <li>• A copy of a valid Québec health insurance card</li> <li>• An official proof of registration from the Registrar Office. Official proof of registration will also be required upon request from the program officer thereafter.</li> </ul>

## TRAINING LOCATION

<b>Choice of training location</b>	<p>Applicants must be enrolled full-time in a master's or doctoral program in a recognized Canadian or foreign university.</p>
<b>Change of training location</b>	<p>The awardees who wish to change research project, supervisor, program or training institution must submit the FRQS request form (see <a href="#">Required forms</a>, in French) and the required documents in a single PDF file to the program officer via e-mail.</p>

## DURATION OF THE AWARD

<b>Effective starting date</b>	<p>Between <b>May 1 and October 31, 2015</b></p>
<b>Master's award</b>	<p><b>2 years or until the completion of awardee's master's studies</b>, whichever the earliest</p> <ul style="list-style-type: none"> <li>• Awardees continuing on to doctoral studies may use any remaining portion of their master's award toward those studies.</li> </ul>
<b>Doctoral award</b>	<p><b>3 years or until the completion of the awardee's doctoral studies</b>, whichever the earliest, if the awardee was registered in the doctoral program for <b>2 years or less</b> on April 30, 2015</p> <p><b>2 years or until the completion of the awardee's doctoral studies</b>, whichever the earliest, if the awardee was registered in the doctoral program for <b>3 years or less</b> on April 30, 2015</p>



<b>Parental leave</b>	<p>Awardees are entitled to a maximum of <b>6 months</b> of paid parental leave (maternity, paternity or adoption), in which case the duration of the award will be extended by a maximum of 6 months. If both parents are awardees, only one is entitled to paid parental leave.</p> <p>An applicant who wishes to take parental leave must have held the award for at least 4 months, unless he or she is already receiving an award from the FRQS.</p> <p>Awardees must notify the FRQS by e-mail of their intention to take parental leave and include an attestation from the research supervisor confirming the suspension.</p> <p>The paternity leave cannot begin before the first week of the child's birth. The awardee must attach a copy of the birth certificate to his application.</p>
<b>Sick leave</b>	<p>In case of serious illness, the awardee may defer the award (his or her own or the illness of a close family member) upon the presentation of a medical certificate that includes the exact duration of the leave prescribed by the physician. Payments will be suspended during the sick leave period.</p>

## AMOUNT OF THE AWARD

<b>Amount</b>	\$ 25,024 - \$ 39,323/year, depending on the year the professional degree was earned
<b>Administration</b>	<p>The award will be paid to the applicant by instalments sent to the address of his or her institution.</p>
<b>Income Tax</b>	<p>The awardee is responsible for paying the income tax due on the amounts received from the FRQS. The FRQS does not make any deductions on the amounts disbursed during the tax year.</p> <p>The payment date determines the year in which the awardee must declare the amounts received as income for personal tax calculations.</p> <p>Revenue Canada's T4A form and Revenue Québec's <i>Relevé 1</i> will be sent to the awardee's mailing address (the one specified in <i>module du candidat</i>) in February of the year following the tax year.</p> <p>The details provided in this program are for information purposes only. The FRQS is not responsible for the validity of any income tax information.</p>
<b>Parental leave</b>	See the section <b>Duration of the award</b>

## OTHER SOURCES OF FUNDING

<b>Authorized paid work</b>	<p>The awardee may supplement his/her income through professional activities, provided that he/she devotes at least 75% of his/her time to research or research training and that the source of the income is not a FRQS grant.</p>
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<b>Additional funding</b>	The awardee may accept additional funds from the institution or his/her research supervisor.
<b>Concurrent funding</b>	Holding several scholarships is not allowed. Applicants who obtained an award from another public agency or a foundation recognized by the FRQS must notify the FRQS and decline the FRQS funding as soon as the award is offered. However, if the amount of the other award is lower than the FRQS' one, the awardee is eligible to receive the difference.

## EVALUATION

<b>Process</b>	All applications are reviewed by committees of experts representing various disciplines and institutions.
<b>Criteria</b>	<p><b>Academic record</b></p> <ul style="list-style-type: none"> <li>• Excellence of academic record</li> <li>• Awards</li> <li>• Honours</li> <li>• Distinctions</li> </ul> <p><b>Skills and experience</b></p> <ul style="list-style-type: none"> <li>• Lectures and presentations</li> <li>• Publications</li> <li>• Research projects and research training programs</li> </ul> <p><b>Research project</b></p> <ul style="list-style-type: none"> <li>• Clarity and conciseness of the research topic</li> <li>• Clarity and consistency between hypotheses and objectives</li> <li>• Relevance of the methods and analyses</li> <li>• Feasibility</li> <li>• Originality of the project and contribution to the advancement of knowledge</li> </ul> <p><b>Training environment</b></p> <ul style="list-style-type: none"> <li>• Justification of the applicant's choice</li> <li>• Quality of supervisor's publication record as it pertains to student training</li> </ul> <p>The weighting of the evaluation criteria and sub-criteria is detailed in the <a href="#">evaluation grid</a>.</p>



## AWARDEE'S AGREEMENT

By submitting an application, the applicant must:

- Comply with the obligations outlined in the [Common Rules and Regulations](#) of the three Fonds and in the [Policy Regarding Open Access to Published Research Outputs](#) as well as with the conditions and requirements outlined in the online program description.
- Comply with the ethics and integrity standards outlined in the FRQS document [Standards en éthique de la recherche et d'intégrité scientifique](#).
- Authorize the FRQS to retain and use the personal and scientific information included in the application documents, in keeping with the terms outlined in the document [Accès aux documents et protection des renseignements personnels](#) and provided that the people who are granted access to the information respect its confidentiality.

## SUPERVISOR'S AGREEMENT

The supervisor must:

- Oversee the awardee's work and provide the awardee with the material and financial means necessary to carry out the research project.
- Ensure that the awardee complies with the standards outlined in the FRQS document [Standards en éthique de la recherche et d'intégrité scientifique](#).

## IMPORTANT MODIFICATIONS SINCE THE LAST COMPETITION

- Eligibility requirements
- Other sources of funding

## AWARDS OFFERED IN PARTNERSHIP

The FRQS offers a number of awards in collaboration with partners. The amounts of funding provided by the FRQS and the as well as other funding conditions (i.e. funding period and renewal option) may vary according to the agreements in effect.

Eligible applicants are selected through a three-step process:

1. Applicants must select by priority order, one or more partners whose research areas are in line with the themes of the application in order of preference (see section **Partenariats** [partnerships] on the form).
2. The FRQS will send the partners a list of applications. The partners will assess the relevance of the applications based on their interests and research priorities.



	<p>3. The applications will be assessed by a committee of experts or peers. Applications that obtain a score of at least 70% for scientific excellence and which are relevant to the work of one or more partners may be offered partnership funding.</p> <p>Like all other FRQS awards, the partnership awards are attributed based on merit following a scientific evaluation by a committee of experts or peers.</p>
<b>Child Health</b> (Ph.D. only)	<p><b>Canadian Child Health Clinician Scientist Program (CCHCSP)</b></p> <p>Applicant must submit also an application to the CCHCSP.</p>
<b>Crohn's Disease and Ulcerative Colitis</b> (Ph.D. only)	<p><b>Crohn's and Colitis Canada (CCC)</b></p>
<b>Environment-Cancer</b> (Ph.D. only)	<p><b>Cancer Research Society (CRS)</b></p> <p>Only aimed at applicants who received a project grant under the CRS's Environment-cancer Fund – GREPEC competition in partnership with the FRQS and MESRS.</p>
<b>Hypertension</b> (Ph.D. only)	<p><b>Société québécoise d'hypertension artérielle (SQHA) - Jacques de Champlain Award</b></p> <p>The Jacques de Champlain Award in cardiovascular health and hypertension areas includes a research support supplement.</p>
<b>Infectious Diseases and AIDS</b>	<p><b>Ministère de la Santé et des Services sociaux – Service de lutte contre les infections transmissibles sexuellement et par le sang (SLITSS)</b></p>
<b>Kidney Health</b> (Ph.D. only)	<p><b>The Kidney Foundation of Canada - KRESCENT Research Program (Kidney Research Scientist Core Education and National Training)</b></p> <p><b>Canadian Society of Nephrology</b></p> <p>The applicant must also submit an application to the KRESCENT Program.</p>
<b>Macular Degeneration</b>	<p><b>Fondation Antoine-Turmel</b></p> <p>Priority will be given to doctoral and postdoctoral training awards as well as career awards (Junior 1).</p>
<b>Multiple Sclerosis</b> (Ph.D. only)	<p><b>Multiple Sclerosis Society of Canada</b></p> <p>Applicant must also submit an application to the Multiple Sclerosis Society of Canada. Only physicians are eligible.</p>
<b>Optimal Drug Use</b>	<p><b>Institut national d'excellence en santé et en services sociaux (INESSS)</b></p> <p>The research theme of these training awards is medication: pharmacology, pharmacoepidemiology, clinical pharmacology, and evaluative research on drug use.</p>
<b>Osteoporosis</b>	<p><b>Fondation Antoine-Turmel</b></p>
<b>Parkinson's Disease</b>	<p><b>Parkinson Society of Quebec</b></p>



<b>Patient-Oriented Research</b>	<p><b>Quebec SUPPORT Unit (Strategy for Patient-Oriented Research)</b></p> <p>Training awards in the field of patient-oriented research, including primary health care and services.</p>
<b>Suicide</b>	<p><b>Réseau québécois de recherche sur le suicide (RQRS)</b></p>
<b>Traumatology</b>	<p><b>Traumatology Research Consortium</b></p> <ul style="list-style-type: none"> <li>• Ministère de la Santé et des Services sociaux (MSSS)</li> <li>• Société de l'assurance automobile du Québec (SAAQ)</li> <li>• Provincial Rehabilitation Research Network (REPAR)</li> <li>• Association québécoise d'établissements de santé et des services sociaux (AQESSS)</li> <li>• Association des établissements de réadaptation en déficience physique du Québec (AERDPQ)</li> </ul>